

**North Sydney Community Centre  
Public Liability Insurance for Hirers**

As a hirer of these premises, it is a requirement of North Sydney Council that you have your own Public Liability Insurance. This is to cover your activity in case of an accident or injury, which may occur through no fault of either the owners (North Sydney Council) or the managers (North Sydney Community Centre).

North Sydney Council has been able to arrange this form of insurance for some community-based hirers. There is a fee of **\$55** (including GST) per day or part thereof. The Insurer will provide cover for "casual" hirers only as defined below. The Insurer will not insure Incorporated Bodies, Clubs or Associations, nor commercial uses. The insurance is subject to an excess of \$2,000 on any claim (to be met by the hirer). Inappropriate behaviour of the hirer may void the insurance.

A 'casual hirer' is defined as 'a hirer of Council facilities on no more than a total of twelve (12) days over any twelve (12) month period.'

This insurance fee can be paid at Customer Service at North Sydney Council (cnr. Miller and McLaren Streets, North Sydney) between 9.00 am and 5.00 pm, Monday to Friday. Phone 9936 8100 if you require further information.

Please complete the form below and take to North Sydney Council to submit with your insurance payment. When you have a receipt for the payment made, please return this completed form to us with a copy of that receipt, and we will confirm your booking.

Fees are applicable to **30/6/2025**.

**Please also read and sign the Indemnity Clause on the reverse side of this form.**

I agree with these conditions (signature) .....

---

Name of Hirer: .....

Address: .....

.....Post Code: .....

Phone (H):.....Phone (Wk):.....Mobile:.....

Venue: **NORTH SYDNEY COMMUNITY CENTRE**

Approximate number of people attending: .....Date of Event: .....

Type of Activity (e.g. Party, meeting, etc.):.....

---

FOR COUNCIL USE ONLY

ACCOUNT CODE **253**

**Note cashier:** Please enter the following code on the comments field

Receipt must be made out to hirer

Amount paid **\$55**

Date paid / /

Receipt No.

**Indemnity**

This Indemnity Form must be completed and signed before we can accept your booking.

---

**Name of Hirer** (please print) .....

*holds North Sydney Council harmless, and releases and indemnifies and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury or whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of Council, its servants, agents or employees either solely or in contribution thereto.*

Signed: .....

Date: .....